**Unit 1 Section 1 Question 5**

On 1 July, Heart Ltd made a delivery to Strangers Ltd (customer account STR03) of 100 Bad Animals (product code BA2907). The sales invoice will be number 7298.

* + - * **(a) Complete the sales invoice below based on a unit price of £10.00 each plus VAT of £2.00.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Invoice**  **HEART LTD**  **To:**  Strangers Ltd  **Customer account no:**  Strangers Ltd  **Invoice no:**  7298  **Date:**  1 July   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | * **Product description** | * **Product code** | * **Quantity** | * **Net total**   **£** | * **VAT**   **£** | * **Gross total**   **£** | | Bad Animals | * Bad Animals | 100 | * 1,000.00 | * 200.00 | * 1,200.00 | |

**(b) Which TWO of the following checks would be made before the invoice is sent to the customer?**

|  |  |
| --- | --- |
|  |  |
| 1. Check that the calculations on the invoice are correct | yes |
| 1. Check that the delivery note was signed by the customer | yes |
| 1. Check that the customer's outstanding account balance is zero | no |
| 1. Check that the customer is a sole trader | no |